



*Parks, Recreation and
Neighborhood Services*

PARKS AND RECREATION COMMISSION

District 1— Daphna Woolfe
District 3— Adelina Del Real
District 5— Ernesto Bejarano
District 7— Trami Cron
District 9— Rudy Flores, Vice Chair
Citywide— Virginia Thomas

Sergio Jimenez, Chair —District 2
Barinder Ahluwalia—District 4
Demerris Brooks-Immel—District 6
Vacant—District 8
Brian Quint—District 10

Draft Minutes

Wednesday, January 6, 2016
5:30 p.m.

I. Call to Order & Orders of the Day

- Meeting called to order at 5:32 p.m.

II. Public Comment

- (Members of the Public are invited to speak on any item that does not appear on today's Agenda and that is within the subject matter jurisdiction of the Parks and Recreation Commission - Speakers are limited to 2 minutes).
- No Public Comments

III. Announcements

- Vice Chair Flores mentioned a pruning event at the San Jose Municipal Rose Garden.

IV. Consent Calendar

- A. Approve the Minutes of December 2, 2015
- B. Approve the Attendance Report
- C. Receive and File Correspondence to Commission
Documents Filed: (1) Minutes of December 2, 2015. (2) Attendance Report for December 2, 2015.

Action: Upon motion by Commissioner Flores, seconded by Commissioner Brooks-Immel, the motion carried unanimously, the Commission minutes and attendance report were approved. (10-0)

V. Reports

- A. **Chair;** Chair Jimenez inquired about emergency preparedness plans for Commission meetings. Steve Hammack responded to the Chair's questions.

- B. **Director;** Steve Hammack, Deputy Director, PRNS, reported on the following:
- Winter Pruning Seminar and Volunteer Day, Saturday, January 9th, San Jose Municipal Rose Garden.

C. **Council and Commission**

1. **Council Liaison;** Michele Dexter – reported on the following:
 - Almaden Winery Community Center community meeting, January 7, 2016, providing information on homelessness, the Guadalupe Creek and the Los Alamitos Creek.
2. **Senior Citizens Commission;** None
3. **Youth Commission;** None

D. **Department Staff and Organizations**

1. **Brown Act, Conflicts of Interest and City Policies**

Documents Filed: (1) Memorandum, from Elizabeth Klotz, dated December 21, 2015, introducing the item. (2) PowerPoint Presentation.

Elizabeth Klotz, Deputy City Attorney, Office of the City, provided an overview of The Brown Act, The Political Reform Act, Muni Code Section 2.08 and Board & Commission Policies.

Commission discussion ensued.

Elizabeth Klotz responded to Commissioner questions.

VI. New & Returning Business

A. **St. James Park Advisory Committee**

Documents Filed: None

Steve Hammack, Deputy Director, PRNS, provided an overview of the role of a potential Committee member and requested to have a PRC member appointed. Chair Jimenez inquired which members would be interested in serving on the Committee. Commissioners Quint, Thomas, Bejarano and Brooks-Immel expressed interest.

Action: Upon direction from the Chair, Commissioners submitted their votes on index cards, resulting in a tie (Quint-4, Thomas-4, Brooks-Immel-1, and Bejarano-1). Upon direction from the Chair, Commissioners were instructed to write their tie-breaker nominations on a second index card resulting in Commissioner Quint's appointment (Quint-7 and Thomas-3)

B. **Happy Hollow Park & Zoo Update**

Documents Filed: (1) Memorandum, from Gina Aning, dated December 17, 2015, recommending to accept the report. (2) PowerPoint Presentation.

Gina Aning, Recreation Superintendent, PRNS, Introduced Valerie Riegel, Zoo Manager, Vanessa Rogier, Marketing Representative, and Kiersten McCormick, Parks Facility Supervisor, who all provided an overview of Happy Hollow operations.

Commission discussion ensued.

Gina Aning, Valerie Riegel, Vanessa Rogier and Kiersten McCormick responded to Commissioner Questions.

Action: Commissioner Flores moved to accept the report and the motion was seconded by Commissioner Woolfe. The motion carried unanimously, accepting the report. (10-0)

C. Budget Discussion

Documents Filed: (1) Memorandum from Avi Yotam, dated December 18, 2015, describing an interactive exercise to be facilitated by PRNS staff.

Avi Yotam, Administrative Officer, PRNS, provided the Commission with the framework for a budget exercise and PRNS staff facilitated the activity.

Commissioners participated in an interactive budget exercise with no action taken.

D. 2015-16 Parks and Recreation Commission (PRC) Work Plan.

Documents Filed: (1) 2015 - 2016 Work Plan, City of San Jose Parks and Recreation Commission.

Steve Hammack, Deputy Director, PRNS introduced the item and the following was discussed:

- Family Camp lease agreement

Action: Commissioner Brooks-Immel moved to accept the work plan, seconded by Commissioner Del Real. The motion carried unanimously, accepting the 2015-16 Parks and Recreation Commission Work Plan. (10-0)

VII. Adjournment

Meeting adjourned at 8:25p.m.

The City of San Jose is committed to open and honest government and strives to consistently meet the community's expectations by providing excellent service, in a positive and timely manner, and in the full view of the public. The City Code of Ethics may be viewed on-line at http://www.sanjoseca.gov/clerk/cp_manual/CPM_0_15.pdf

To request an accommodation or alternative format for City-sponsored meetings or printed materials, please call 408-793-5505 or 408-294-9337 (TTY) as soon as possible; but, at least three business days before the meeting.

For questions, please contact Teresa Meyer-Calvert at (408) 793-4186.

All public records relating to an open session item on this agenda, which are not exempt from disclosure pursuant to the California Public Records Act, that are distributed to a majority of the legislative body will be available for public inspection in the Parks, Recreation and Neighborhood Services Department at San José City Hall, 200 E. Santa Clara Street, 9th Floor, San José, CA 95113 at the same time that the public records are distributed or made available to the legislative body.

DRAFT